



Central Pennsylvania Local Section Administration Form 2015

Local Section Administration Form - Governance	
1. How many times did the executive committee conduct governance business during 2015?*	2
2. How many members were there in the executive committee during 2015?*	17
3. How did the executive committee communicate with one another during 2015?*(Check all that apply.)	<input checked="" type="checkbox"/> Email <input type="checkbox"/> Teleconference <input type="checkbox"/> ACS Network <input type="checkbox"/> Other -
4. What percentage of your councilors were in official attendance at the Spring and Fall ACS Council meetings?*	100%
5. Did a member of your local section attend the Local Section Leaders Track at the 2015 ACS Leadership Institute?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
6. Did your local section have a succession and/or leadership development plan during 2015?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
7. How did your local section identify future leaders and get them into the leadership pipeline during 2015?*(Check all that apply.)	<input checked="" type="checkbox"/> Self-nomination <input type="checkbox"/> Solicitation or advertising <input type="checkbox"/> Identify active committee members <input type="checkbox"/> Formal leadership training <input type="checkbox"/> Long term plan <input type="checkbox"/> Outreach to new members <input type="checkbox"/> Arm-twisting <input type="checkbox"/> Other -
8. Did your local section conduct an officer election during 2015? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
9. Did your local section conduct its elections electronically during 2015?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
10. How many members voted in your local section officer election in 2015?*	71

Questions 11-13 provide the opportunity for your section's leadership to communicate successes, challenges, goals, and progress towards meeting those goals. We want to hear from you! Please use the required comment boxes to share your thoughts about your section. In questions 12 and 13, do not feel limited by having spaces indicated for the top three goals. Other goals can be added in the comment box if needed.

<p>11. 2015 Chair's report: Please provide a narrative of the past year's activity/successes/challenges:*</p>	<p>Executive Committee Meetings:</p> <p>Date: 02/04/2015 Attendance: Peter Baran (Juniata), Sarah Boehm (Penn State), Patrick Corrigan (Penn State), Mary Frier (Penn State), Cathy Hetrick (Restek), Kevin Range (Lock Haven), Paul Schettler (Juniata), Daniel Sykes (Penn State), John Unger (Juniata), Lori Van Der Sluys (Penn State), Jackie Whitting (Lock Haven)</p> <p>Date: 04/28/2015 Attendance: Sarah Boehm (Penn State), Patrick Corrigan (Penn State), Cathy Hetrick (Restek), Robert Minard (Penn State), Kevin Range (Lock Haven), Paul Schettler (Juniata), Daniel Sykes (Penn State), Lori Van Der Sluys (Penn State)</p> <p>Local Section Meetings:</p> <p>Date: 03/03/2015 Event: Seminar by Prof. Ian Fleming, FRS Description: "Short Cuts: Stories from a Life in Chemistry" — The first seminar of the annual three-seminar John Reeves Endowed Lectureship hosted by the Juniata College Department of Chemistry Location: Juniata College Attendance: 10</p> <p>Date: 09/08/2015 Event: 5th Annual Central Pennsylvania ACS Undergraduate Research Symposium Description: 27 Undergraduate students from Juniata College, Penn State University, and Saint Francis University presented research posters. Location: Penn State University Attendance: 50–70</p> <p>Travel Awards:</p> <p>Dixon Travel Awards were granted to Lock Haven University (5 students) Penn State University (4 students), and Juniata College (15 students) to support attendance at the 249th ACS National Meeting in Denver, Colorado.</p> <p>Challenges and Accomplishments:</p> <p>The largest challenge remains engaging the greater chemistry community. The challenge stems from the dearth of time members have outside of their busy schedules and the complexity of coordinating that time. The travel distances among the three active academic chapters (Juniata, Penn State, Lock Haven) can also be challenging, even when events are organized at a centralized location.</p> <p>The academic community continues to be the most active among the members of the section, although research faculty and the graduate community are minimally involved. The formation of a Graduate Student Relations Committee will hopefully amplify the role that this community plays in the Central PA ACS.</p> <p>The section continues to support undergraduate initiatives and has attempted to foster greater coordination among the student chapter chemistry clubs. Undergraduate student representatives regularly attend executive board meetings and have been valuable voices that help to steer local section activities and initiatives.</p> <p>In addition to the Graduate Student Relations Committee, local section volunteers have also established a Speaker Committee as well as an Environmental Committee. The committee representatives have attended all executive board meetings and continue to advise on future activities and initiatives.</p>
<p>12. 2016 Chair's goals for the Section</p>	
<p>a. Please list your top 3 goals:</p>	<p>Increase interaction between the student affiliate groups at each institution</p>
	<p>Increase the number of sponsored events and promote interaction between the institutions within the local section</p>

	Enhance the public profile and community involvement of the local section
b. What are your concerns and challenges?*	Inability to increase member involvement because "everyone is busy"
13. 2016 Chair-Elect's goals for the Section	
a. Please list your top 3 goals:	To become more familiar with the members of the Executive Committee.
	To become more familiar with the officers of the student affiliate groups at each institution.
	Continue to increase the public profile of the local section
b. What are your concerns and challenges?*	Inability to increase member involvement because "everyone is busy"

Local Section Administration Form - Organization

1. Did your local section have any active committees with two or more members during 2015?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
a. If the response to 1 (above question) is YES, please select the committee and enter the chair's name.	<input type="checkbox"/> Awards <input type="checkbox"/> Budget/Finance <input type="checkbox"/> Career assistance/Employment <input type="checkbox"/> Chemistry Olympiad <input type="checkbox"/> Community Activities <input type="checkbox"/> Continuing Education <input type="checkbox"/> Educational <input type="checkbox"/> EHS <input type="checkbox"/> Environmental <input type="checkbox"/> Government Affairs <input type="checkbox"/> Industry Relations <input type="checkbox"/> Long Range Planning <input type="checkbox"/> Membership/Membership Retention <input type="checkbox"/> Mentoring <input type="checkbox"/> Minority Affairs <input type="checkbox"/> Newsletter/Publications <input type="checkbox"/> Nominations <input type="checkbox"/> Professional Relations <input type="checkbox"/> Project SEED <input type="checkbox"/> Public Relations <input type="checkbox"/> Senior Chemists <input type="checkbox"/> Women Chemists <input type="checkbox"/> Younger Chemists <input type="checkbox"/> Other
2. How many subsections were active in your local section during 2015?*	0
3. How many subsection meetings were held by your local section during 2015?*	0
4. How many topical groups were active in your local section during 2015?*	0
5. How many topical group meetings were held in your local section during 2015?*	0
6. Did your local section support (financial or otherwise) an existing Technician Affiliate Group (TAG) during 2015?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
7. How many dues-paying affiliate members were in your local section during 2015?*	514
8. What was the approximate number of active volunteers in your local section during 2015?*	3
9. Please estimate the number of new volunteers in your local section during 2015?*	3
10. Please indicate all the ways that your local section	

recognized volunteers during 2015.* (Check all that apply.)	<input type="checkbox"/> Certificates <input type="checkbox"/> Awards <input type="checkbox"/> Letter to volunteer supervisor <input type="checkbox"/> Letter to volunteer <input type="checkbox"/> Recognition at an event <input checked="" type="checkbox"/> Recognition on web <input type="checkbox"/> Recognition in newsletter
	<input type="checkbox"/> Other -

Local Section Administration Form - Communications

1. How many local section meetings were held during 2015?*	2
2. On average, how many members attended a local section meeting during 2015?*	40
3. How did Councilors report to your local section members about national ACS matters during 2015?*(Check all that apply.)	<input type="checkbox"/> At a section meeting <input type="checkbox"/> At an executive committee meeting <input type="checkbox"/> In the newsletter <input checked="" type="checkbox"/> On the local section web site <input type="checkbox"/> Other -
4. Did your local section have a representative on your Regional Meeting Board or Steering Committee during 2015?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
5. How does the sections leadership communicate information to its members?*	Email, website updates, and in person at meetings.
5a How Often do these communications occur:	
5a1 Number of newsletters published:*	0
5a2 Number of meeting notices:*	2
6. What social media does your local section use?	<input type="checkbox"/> Facebook <input type="checkbox"/> Twitter <input type="checkbox"/> LinkedIn <input type="checkbox"/> Other -
7. Did your local section have a website during 2015?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
7a. If the answer to 7 (above question) is YES, what was the URL for your local section's website?	http://centralpa.sites.acs.org/
8. Did your local section post its Annual Report on your website during 2015?*	<input checked="" type="radio"/> Yes <input type="radio"/> No

Local Section Administration Form - Nomination

1. Our Section would like to self-nominate for the Local Section Outstanding Performance Award.*	<input type="radio"/> Yes <input checked="" type="radio"/> No
2. Please provide a summary self-nomination statement of 500-word or less. The summary statement should highlight local section's 2015 activities to support your nomination.	

Local Section Administration Form - Supporting Materials

File Name	File Size	Brief Description
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Local Section Administration Form - Approval

Comments

Approved & Submit for Review

Lori Van Der Sluys

02/15/2016

This form has been submitted for your approval. Please review each tab for completeness and accuracy, make any necessary edits, and save all changes before approving this form. After the form is approved, it will be submitted for review. The approved form will be placed in read only mode and no additional edits will be allowed. Your approval will submit this form as part of your official annual report to ACS.

Local Section Administration Form - Reasons for Return

Approver Return Comments

Contributor Return Comments

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